



ROCKLIFFE MANOR
PRIMARY SCHOOL

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11th October 2021

Dear Parents and Carers,

RE: Rockcliffe Manor Winter Fair
Saturday 4th December 2021
Parent Support needed!



We are very excited to announce that this year we will be holding our annual Winter Fair on Saturday 4th December. This is always a highlight of our year and we know how much the community enjoy it. The fair also raises a good sum of money which goes directly to the children in the school in the form of trips, equipment and special experiences.

In order for the fair to be a success, we do rely on community support. With this being said, we are looking for parents, carers and members of the school community to either rent a table to sell, donate items or help on the day. Please see below for more details of these options:

- 1. Rent a table/stall** to sell items of your choice. Tables will be available to rent for £10 per table or two tables for £15. If you are donating all profits to the school, you can book a table free of charge.
- 2. Donate items.** Please let us know if you wish to donate any prizes to our raffle. In the past, we have received things like vouchers for businesses as well as hampers and other gifts. We will also be asking for donations of children's toys to sell on our toy stall. Please bring in any donations to the school office.
- 3. Offer your time and help on the day.** Alongside tables for rent, there will also be a raffle, games, arts and crafts and refreshments. If you are able to offer your time to serve refreshments or help out on a stall, please let us know on the form below.

If you are able to support us with any of the above, please complete the attached form and **return it to the office by Monday 1st November**. You can also email us at info@rockliffemanor.greenwich.sch.uk with any questions, offers or comments.

Thank you very much for your support!

Yours faithfully,

Friends of Rockcliffe



Winter Fair - please return this form to the office.

1. Rent a Stall

Name of person running the stall (please print)

Related to in Year

Contact number

Description of stall items

Please tick your choice:

I have enclosed **£10** to rent **one table** at the Winter Fair on Saturday 4th December 2021 ☐

I have enclosed **£15** to rent **two tables** at the Winter Fair on Saturday 4th December 2021 ☐

I will be donating all profits to the school and so there is no charge ☐

2. Donate prizes/items

I will donate the following prizes/items

.....

Please bring in all donations to the school office next half term

3. Offer time and support

Name of person offering support (please print)

Related to in Year

Contact number

Please tick your choice:

I can support for the whole event (11-2pm) and am flexible as to what job I am allocated ☐

I can support for these times and am flexible as to what job I am allocated ☐

I would like to offer my support with the following:

.....(please specify timings and specific roles
e.g. arts and craft stall, serving refreshments, facilitating a game) ☐