



ROCKLIFFE MANOR
PRIMARY SCHOOL

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Monday 6th March 2023

Dear Parents and Carers,

Re: Parents Evening - Online Appointment Booking

We would like to invite you to attend our Parents' Evening on either **Wednesday 22nd March 3.30pm – 6:00pm** and **Thursday 23rd March 2023 from 3.30pm - 6.30pm**. These evenings are an important opportunity for you to discuss your child's progress with their class teacher.

We will continue to use our [Arbor](#) online appointment booking system. This allows you to choose your own appointment times with teachers. Appointments will be available to book from 4:00pm today, Monday 6th March 2023, and will close on Friday 17th March 2023. We would recommend that if you have children who are siblings in the school that you book early so that you can get appointment slots close together.

If you require any assistance in booking, or do not have access to the internet, please contact the school office. Miss Douglas and Miss Henderson will be happy to add appointments on your behalf.

Kind regards

Mrs Cook
Associate Headteacher