



ROCKLIFFE MANOR  
PRIMARY SCHOOL

Headteacher: Aimi Vdovin  
Associate Headteacher: Nancy Cook  
Bassant Road, Plumstead, London SE18 2NP  
T: 020 8854 4785  
E: [info@rockliffemanor.greenwich.sch.uk](mailto:info@rockliffemanor.greenwich.sch.uk)  
[www.rockliffemanor.co.uk](http://www.rockliffemanor.co.uk)

Wednesday 14<sup>th</sup> September 2022

Dear Parents and carers,

A vacancy has arisen for a parent governor on the joint Local Governing Committee of Rockcliffe Manor, Woodhill and Foxfield Primary School. I am therefore writing to invite parents of registered pupils to consider standing for the role. The term of office is for 4 years, though governors are free to resign at any time.

While not involved in the operational management of the schools, the Local Governing Committee plays a key part in the oversight of standards and school improvement, mainly by asking questions and providing an external viewpoint on the school's work. This year is a very exciting time for our Governing Committee, as we combine the Rockcliffe Manor and Foxfield Governing body, with the Woodhill governors also. Working collectively as a Greenwich Hub we can further share expertise and strengthen practice across all three Greenwich schools and so governors will be required to work across and support all three schools.

No special qualifications are required but to be successful in the role, you will need to be committed to the success of the schools and willing to play an active role in the Local Governing Committee's work, contributing with integrity, honesty and objectivity.

While nominations are invited from all those with parental responsibility, the Local Governing Committee is particularly looking for anyone with a background in education. Parents with knowledge, skills and experience in this area are particularly encouraged to stand.

You will be expected to:

- Attend approximately six LGC meetings per year meeting for approximately 2hrs at either Rockcliffe Manor, Foxfield Primary School or Woodhill Primary School
- Prepare for those meetings by reviewing papers, undertaking further reading as necessary and considering any questions or other observations they raise
- Commit to visiting all schools at least once during the school day each academic year to monitor key aspects of work
- Attend training to assist you in becoming and staying up to date and effective in your role
- Undergo an enhanced DBS check to confirm your suitability to work with children
- Declare any business or pecuniary interests and accept that these interests together with your name, term of office as a governor, and attendance will be published on the school website.
- Commit to the LGC code of conduct.

In return, you can look forward to: being part of a team, working collectively to ensure all children receive the best quality of education and personal development we can give them; use and enhance existing skills and develop new ones; and gain personal satisfaction from knowing you are making a difference for the community.

If you are interested in becoming a parent governor, you are encouraged to contact myself, as Headteacher ([headteacher@inspirerockcliffe.co.uk](mailto:headteacher@inspirerockcliffe.co.uk)) or Ed Britton,



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as the Chair of Governors ([ejgbritton@gmail.com](mailto:ejgbritton@gmail.com)), to find out more about the role.

Nominations should be submitted on the attached nomination form by **Wednesday 28<sup>th</sup> September**. Your application will need to include the details of two proposers who must be a parent or carer of a pupil at our school.

Yours sincerely,

Nancy Cook  
Associate Headteacher

**Election of a parent governor to the Local Governing Committee for Rockcliffe Manor,  
Foxfield and Woodhill Primary School.**

**NOMINATION FORM**

Nominees full name:
Address:
Email address:
Preferred phone number:

<u>Proposer 1:</u>
Name:
Address:
Proposer's signature:
Date



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Proposer 2:

Name:

Address:

Proposer's signature

Date:

**STATEMENT OF NOMINEE**

(not more than 50 words)

I confirm that I am 18 years of age or over and have a child at Rockliffe Manor Primary School. I understand the requirements of being a local governor at the school and am willing to serve if elected. I am willing to submit to a DBS check to confirm my suitability to work with children and also confirm that I am not disqualified from appointment for any of the reasons detailed below:

Signed .....Dated.....



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A person shall not serve as a Trustee or local governor if s/he:

- has been declared bankrupt and/or their estate has been seized from their possession for the benefit of creditors and the declaration or seizure has not been discharged, annulled or reduced; or is the subject of a bankruptcy restrictions order or an interim order.
- Is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- ceased to be a Trustee by virtue of any provision in the Companies Act 2006, is disqualified from acting as a Trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).
- has been removed from the office of charity Trustee or Trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which s/he was responsible or to which s/he was privy, or which s/he by his/her conduct contributed to or facilitated.
- Has at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.